

## Cincinnati Opera Donation Request Form

Founded in 1920, Cincinnati Opera is a non-profit cultural institution committed to enhancing the quality of life in the Cincinnati metropolitan region by providing world-class opera performances at Cincinnati Music Hall and outreach and education programs throughout the community.

Each year, Cincinnati Opera donates over \$15,000 worth of tickets to non-profit community organizations. However, because of the number of requests we receive for donations, it is not possible to fulfill all requests. In order for your organization's request to be considered, please complete this form in full and send to the contact information below. Please submit form at least 3 weeks prior to the date of your event. We wish you success with your event.

Date Submitted: \_\_\_\_\_

Your Organization's Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ County: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Contact Fax #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Event Title: \_\_\_\_\_

Event Date: \_\_\_\_\_ # in attendance: \_\_\_\_\_

Purpose of event: \_\_\_\_\_

How will the Opera's donation be promoted or credited? \_\_\_\_\_

Donation Request: \_\_\_\_\_

Please submit form to:  
Cincinnati Opera  
Attn: Ashley Tongret, Marketing Associate  
1243 Elm Street  
Cincinnati, OH 45202  
Phone: 513-768-5526  
Fax: 513-768-5553  
atongret@cincinnatiopera.org

For Cincinnati Opera Use: Request Receipt Date: Donation Approved By: Date Approved: Fulfilled By: Date Fulfilled: Donation Value:
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